

# **MCC Knoxville Congregational Meeting**

## **May 21, 2023**

### Guidelines for Meetings

1. We are to be open to the winds of the Spirit of God. We will spend time listening for God's Word.
2. Every person is a valuable asset. Everyone has something to offer. Position and longevity do not give a person more rights.
3. The process needs our sharing in honesty, openness, and respect.
  - A. "I" messages should be used whenever possible.
  - B. We need to seek clarity before debate.
  - C. Care should be taken to not use loaded words.
  - D. While sharing is important, no one should feel they can monopolize. The less we use our tongues the less chance of offending.
4. We need to be listeners.
  - A. Always attempt to restate what you hear, so that it can be clarified.
  - B. Calm your inner voices to hear instead of trying to form a response.

Board: Rev. Collen Darraugh, Steve D., Donna K., Doug K., Ruby L., Gary W., and Cassi W.

## **Agenda**

Member check-in and determination of quorum (20% of Membership)

Opening prayer

Amend/Approve agenda

Approval of Congregational Meeting minutes of November 13, 2022

Treasurer's Report

Election of 3 Board Members (terms ending Spring 2026)

Board seats currently held by Cassi, Donna, and Steve

Approval of Proposed Bylaw Change Regarding Lay Delegate Election Scheduling

Lay Delegate Election (removed from Agenda if Bylaw Change is approved)

Pastor's Report

Board of Directors Report

Lay Delegate Report

Deacons Report

Closing Prayer

## **Minutes of MCC Knoxville Congregational Meeting November 13, 2022 (Draft 2)**

Board Members Present: Rev. Collen Darraugh, Steve D., Donna K., Doug K., Ruby L., and Cassi W.

Rev. Colleen Darraugh convened the meeting at 12:36 p.m.

After recording members checked in it was determined a quorum had been met (20% of Membership; 20 voting members were present, 9 is a quorum).

### **Opening Prayer**

### **Amend/Approve Agenda**

Motion to approve: Donna

Seconded: Robert

Approved

### **Approval of Congregational Meeting Minutes of April 3, 2022**

Motion to approve: CB

Seconded: Beth

Approved

### **Approval of Special Congregational Meeting minutes of May 1, 2022**

Motion to approve: Sandy

Seconded: Bob

Approved

### **Treasurer's Report**

Donna summarized the salient points of her report, which was posted on the church website. We are below budget income for the year, and may be between \$2000 and \$3000 below budget by year's end. We are not spending more than we have received. Designated Funds

are disbursed for specific purposes, as opposed to the General Fund. Disbursements include Food City gift cards.

Donna noted that three years ago the church was on the verge of bankruptcy, but then the mortgage was paid off and Pastor Colleen joined us. Attendance increased, and the church began hybrid ministry. Increases in attendance and receipts have been the consequence. We began thinking outwardly in terms of how to reach others. As an example, in 2022, we have spent over \$10,000 to support people in need (e.g., financially, and for food). Current liquid assets are \$80,009.93, yet three years ago we could not pay our mortgage. The Reserve Fund is \$55,198.09. We are aiming for six months in the Reserve Fund (currently 4 months).

Motion to approve: Cathy

Seconded: Sandy

Approved

### **Pastor's Report**

Colleen noted her report has been posted on the church website. Robert wondered whether Colleen might not want to take on more hours because she is working on her doctorate. She described the nature of her degree. A practical project she must do would involve social justice ministry, and her dissertation would be a project that would involve the congregation, so her doctoral program has many tie-ins to her position with our church. Five MCC clergy are participating in her program.

Donna noted Colleen is not taking on a bigger load, but has reduced her hours with the MCC denomination. She is giving up 5 hours with the denomination and adding 5 hours to our church. Her school work requires one class per semester and 15 hours per week in conjunction with it.

Ginny asked what we could do for Colleen that would support her. Colleen thanked the deacons for helping her with her ministry. We have a higher percentage assisting in ministry than other churches. Colleen wants to build a diverse team that avoids over-reliance on one person. This way someone else can step in as needed. Colleen wants to develop a succession plan to avoid some of the hardships of the past. She wants to stay part-time for that reason. Perhaps three or four part-time pastors might eventually join us. She and Rev. Caedmon are working well on planning future services. Colleen noted a need to revisit our Mission Statement; that will require input from the congregation working together. Surveys and gatherings will help achieve an efficient revision to the Mission Statement. It needs to be specific and be able to be achieved.

Ginny mentioned frustrations with surveys, because they may not include options. Colleen said testing would need to be done before distributing surveys. Online Google surveys, and other online methods, may be the most efficient way to handle the surveys.

Motion to receive report: Robert

Seconded: Sandy

Approved

## **Discussion of Proposed Bylaw Change**

The Bylaw change will be back on the website. It moves the timing of the election of the Lay Delegate. It is intended to avoid changing the Lay Delegate right after all the connections of a General Conference, so that a person could serve another year and a half after the General Conference yet have a year and a half lead time to another General Conference. The Bylaw change will be voted on at the next Congregational Meeting.

Motion to postpone election of next Lay Delegate until after consideration of the Bylaw Amendment at the Spring Congregational meeting. The current Lay Delegate will continue to serve until then.

Motion to approve: CB

Seconded: Lois

Approved.

## **Approval of the 2023 Budget**

Donna summarized both budget versions posted on the church website. The second version reflects adjustments to Colleen's required workload to 25 hours per week, in return for her dropping five hours from her denomination load. Five hours is 25% of her original scheduled hours. This resulted in increasing the pastor's salary by 25%, representing about a \$9000 budget addition. The v. 2 budget shows this, and anticipates increases in attendance and income through the addition of the Digital Pastor. If necessary, payment could be made through Reserve Funds.

Robert encouraged the Board to specify hours and pay more clearly. Donna said the Budget would have to include examination of budget cuts if the v. 2 Budget does not work.

Colleen noted we are attracting younger people, so our online outreach is realizing results.

Motion to approve v. 2 of the Budget: Kent

Seconded: Ellen

Approved

## **Board of Directors Report**

Doug summarized the Board's work since the April Congregational meeting (posted on the church website).

Ginny wondered if the Board had discussed the Active Shooter recommendations. Colleen reported it has, and plans are under way to address those.

Steve praised all who helped with the AV renovations; he expressed joy at the outcome. He said he got almost all he requested, all of it useful. Colleen said the AV project addressed both present needs and what is needed for the future.

Motion to Approve: Carrie

Seconded: Sandy

Approved

## **Lay Delegate Report**

Carrie thanked the Board for their work. Her report is on the church website.

She noted she has been serving as Lay Delegate since being elected in October 2020. The majority of her duties since the last Congregational meeting have involved the General Conference. That conference, July 1-3, was virtual and our church hosted it for viewing on the big screen TV in the sanctuary. The following Sunday, she presented after service in a forum to inform the congregation about the business meeting and the elections of the governing board, held on July 16th. She attended the business forum, the business meeting and voted. She attended one of two board meetings required in 2022.

She also reported on those who were elected to six-year terms on the Governing Board, including one lay person. Four different countries and three languages are represented in those individuals on the Governing Board.

Motion to approve report: Kent

Seconded: Bob

Approved

## **Deacons Report**

CB thanked the congregation for their contributions. Much of the Deacons' work is behind the scenes, including worship décor (Lois and Carrie were thanked). Carrie coordinates the worship participants scheduling. Robert, Ginny and CB handle phone messages, and Robert assists the Treasurer, during the week. The Deacons meet monthly; people who are in need of prayers or who haven't been attending or are ill, are contacted. She asked that everyone notify Deacons of needs. Kathy Hyland was thanked for tracking attendance and doing The Word.

The Food Pantry has distributed 141 baskets thus far, more than twice what was given in all last year. FEMA specifies what food items need to go in the baskets in order to receive FEMA food. The Food City gift cards and individual contributions also help pay for food distributed. We will be getting another Food City gift card within the next two weeks. All food that goes in and out of the pantry is carefully tracked; a quarterly report is made to the Knoxville Community Action Committee. She thanked all who have helped with deliveries. Cathy Hunley has devoted an especially large amount of time to shopping and preparation of baskets, and makes most of the deliveries.

Ellen asked if small bottles of liquid dishwashing liquid can still be donated. CB said those are welcome for the misc. shelf in the pantry.

Carrie reported the bags are heavy and contain a lot of food. Some recipients are disabled and need particular attention for specific food items. She also thanked all those who have agreed to be part of the worship service.

Motion to approve report: Donna

Seconded: Cathy

Approved

Colleen thanked Lois and Vicki for their work on A Place at the Table. It is a 501(3) (c) organization and so does not require a report for this meeting.

**New Business**

None.

**Closing Prayer**

**Adjournment**

Motion to adjourn: Ginny

Seconded: Sandy

Approved

The meeting adjourned at 1:50 p.m.

## **MCCKnoxville Year End 2022 Treasurer's Report**

As of December 31, 2022

### **Notes for status as of 12/31/2022**

#### **1. Undesignated (General Fund) Disbursements & Receipts**

General Fund receipts of \$97,078.68 were favorable to disbursements of \$78,583.11 by \$18,495.57.

- a. General Fund receipts underperformed budget of \$99,180 by (\$2,101).
- b. General Fund disbursements were favorable to budget by \$20,596.57.
  - i. The underspend to budget is a result of yearlong unfilled staff positions.

#### **2. Designated (Non-Budgeted) Disbursements & Receipts.** *Note that this category of funds should be self-sustaining. Disbursements should not exceed their fund balance on a year-to-date basis without prior Board discussion and approval.*

Year to date designated funds receipts of \$14,808.50 were unfavorable to disbursements of \$17,508.45 by (\$2,699.95).

- a. Year to date disbursements include \$6,648.81 in non-cash Food City Gift Cards that are carryover from 2021.
- b. Food City provided an additional \$4,000 in gift cards during December 2022.
- c. Unlike the General Fund, designated funds carry over any year-end balances that exist. Spending in any given month may exceed receipts but should not exceed the total fund balance. We have not exceeded the fund balances this year, even though we have exceeded receipts in some areas.
  - i. Designated starting balance \$13,831.19. Designated ending balance \$11,131.24

#### **3. Total Disbursements & Receipts**

- a. Year to date total receipts of \$111,887.18 were favorable to total disbursements of \$96,091.56 by \$15,795.62.

#### **4. Reserve Fund**

The remaining balance of \$17,717.47 was transferred from the General Fund to the Reserve Fund on 12/31/2022.

## 2022 Designated Giving Results

Balance On Hand as of 1/1/2022	
<b>Beginning Designated</b>	<b>13,831.19</b>
Building Fund	0
Children's Ministry	1,815.45
Deacon's Fund	3,538.27
Deacon's FC Gift Cards	7,940.39
Medical Support Fund	537.08

2022 Receipts	2022 Spend
<b>14,808.50</b>	<b>17,508.45</b>
5,000.00	4925.82
0.00	0.00
1,267.50	1,576.81
4,000.00	8,059.92
3,405.50	2,010.40

Balance On Hand as of 12/31/22	
<b>11,131.24</b>	<b>Ending Designated</b>
74.18	Building Fund
1,815.45	Children's Ministry
3,228.96	Deacon's Fund
3,880.47	Deacon's FC Gift Cards
2,132.18	Medical Support Fund

## Total Current Balances as Of 1/1/23

<b>Total Current Liquid Assets</b>	<b>84,046.80</b>
<b>Total Current Cash on hand</b>	<b>80,166.33</b>

<b>Undesignated Cash on hand</b>	<b>73,995.80</b>
General Fund	1,080.24
Reserve Fund	72,915.56
5 Months Reserve	46,100.00
Discretionary Reserve	26,815.56

<b>Designated Cash on hand</b>	<b>7,250.77</b>
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<b>Non-monetary Liquid Assets</b>	<b>3,880.47</b>
Deacon's Fund Gift Cards	3,880.47

**Notes:**

1. *These totals reflect 1/1/23 giving and do not match the 12/31/22 P&L*
2. *Since we zero out the General Fund at year's end, it will likely run in arrears for 30-60 days until giving catches up to expenses*



## Balance Sheet

As of December 31, 2022

	Dec 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CBBC OPERATING ACCOUNT	
BUILDING FUND	74.18
CHILDREN'S MINISTRY FUND	1,815.45
DEACON'S FUND	
Deacons Benevolence	3,228.96
Medical Expense Support Fund	2,132.18
Total DEACON'S FUND	5,361.14
GENERAL FUND	17,717.47
RESERVE FUND	55,198.09
Total CBBC OPERATING ACCOUNT	80,166.33
CBBC Square and Paypal	0.01
Total Checking/Savings	80,166.34
Other Current Assets	
Deacons' Food City Cards	3,880.47
Total Other Current Assets	3,880.47
Total Current Assets	84,046.81
Fixed Assets	
BUILDING	233,211.45
Total Fixed Assets	233,211.45
<b>TOTAL ASSETS</b>	<b>317,258.26</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Direct Deposit Liabilities	289.52
Total Other Current Liabilities	289.52
Total Current Liabilities	289.52
Total Liabilities	289.52
Equity	
FUND BALANCE	301,173.12
Net Income	15,795.62
Total Equity	316,968.74
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>317,258.26</b>

**Profit & Loss**

January through December 2022

	<u>Jan - Dec 22</u>
Ordinary Income/Expense	
Income	
FUND RAISERS	
SPECIAL FUNDRAISERS	<u>1,347.00</u>
Total FUND RAISERS	1,347.00
INCOME	
Outreach	1,112.00
TITHES AND OFFERINGS	<u>91,112.51</u>
Total INCOME	92,224.51
OTHER INCOME	
INTEREST INCOME - CBBC CKING	38.92
MISCELLANEOUS	1,921.25
Use of General Conference Fund	<u>1,800.00</u>
Total OTHER INCOME	<u>3,760.17</u>
Total Income	<u>97,331.68</u>
Gross Profit	97,331.68
Expense	
ADMINISTRATION	
Easy Tithe Fee	845.54
MISCELLANEOUS EXPENSES	93.18
OFFICE SUPPLIES	272.53
TN STATE ANNUAL	<u>20.00</u>
Total ADMINISTRATION	1,231.25
COMMUNITY BUILDING	
SPECIAL FUNDRAISERS EXPENSES	455.74
Supplies Potluck	<u>31.07</u>
Total COMMUNITY BUILDING	486.81
CONFERENCES/NETWORK GATHERINGS	
General Conference	<u>1,819.98</u>
Total CONFERENCES/NETWORK GATHERINGS	1,819.98
DENOMINATIONAL SUPPORT	
BOARD OF PENSIONS	945.00
UFMCC TITHES	<u>9,751.28</u>
Total DENOMINATIONAL SUPPORT	10,696.28

**Profit & Loss**

January through December 2022

	<u>Jan - Dec 22</u>
<b>FACILITIES</b>	
ALARM SYSTEM	600.00
BUILDING MAINTENANCE from GF	626.95
Cleaning	2,600.00
COPIER	308.89
INSURANCE	5,512.00
LAWN CARE	2,340.00
Pest Control	400.00
UTILITIES	5,907.85
<b>Total FACILITIES</b>	<b>18,295.69</b>
<b>OUTREACH</b>	
ACT blanket ministry	215.10
ADVERTISING	505.00
ORGANIZATIONS	1,927.26
Welcome/Outreach Materials	76.46
<b>Total OUTREACH</b>	<b>2,723.82</b>
<b>PASTOR</b>	
CELL PHONE	1,620.00
HOUSING	13,000.00
SALARY	19,194.12
Travel	130.99
<b>Total PASTOR</b>	<b>33,945.11</b>
<b>STAFF</b>	
Associate Pastor	1,500.00
Holiday Gifts	1,000.00
Intern	500.00
PAYROLL TAXES	114.74
<b>Total STAFF</b>	<b>3,114.74</b>
<b>TECHNOLOGY</b>	
COMPUTERS & Equipment	261.08
Internet	2,929.96
Web Hosting	300.00
Zoom, Breeze, GoDaddy	774.17
<b>Total TECHNOLOGY</b>	<b>4,265.21</b>
<b>WORSHIP</b>	
HONORARIUMS	700.00
MUSIC Purchased	754.99
WORSHIP SUPPLIES	802.23
<b>Total WORSHIP</b>	<b>2,257.22</b>
<b>Total Expense</b>	<b>78,836.11</b>
<b>Net Ordinary Income</b>	<b>18,495.57</b>

**Profit & Loss**

January through December 2022

	<u>Jan - Dec 22</u>
Other Income/Expense	
Other Income	
BUILDING FUND Income	5,000.00
Deacons' Assistance Income	5,267.50
Homeless Ministry Income	682.50
Medical Support Income	<u>3,605.50</u>
Total Other Income	14,555.50
Other Expense	
Deacons' Assistance Expense	9,636.73
Homeless Ministry Expense	682.50
Maintenance Expense-Bldg Fund	4,925.82
Medical Support Expense	<u>2,010.40</u>
Total Other Expense	<u>17,255.45</u>
Net Other Income	<u>-2,699.95</u>
Net Income	<u><u>15,795.62</u></u>

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through December 2022

					TOTAL			
					Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Income								
FUND RAISERS								
SPECIAL FUNDRAISERS					0.00	0.00	0.00	0.0%
Total FUND RAISERS					0.00	0.00	0.00	0.0%
INCOME								
Outreach					0.00	0.00	0.00	0.0%
TITHES AND OFFERINGS					7,620.65	7,935.00	-314.35	96.04%
Total INCOME					7,620.65	7,935.00	-314.35	96.04%
OTHER INCOME								
INTEREST INCOME - CBBC CKING					3.48	2.00	1.48	174.0%
MISCELLANEOUS					100.00	75.00	25.00	133.33%
Use of General Conference Fund					0.00	0.00	0.00	0.0%
Total OTHER INCOME					103.48	77.00	26.48	134.39%
Total Income					7,724.13	8,012.00	-287.87	96.41%
Gross Profit					7,724.13	8,012.00	-287.87	96.41%
Expense								
ADMINISTRATION								
Easy Tithe Fee					69.77	40.00	29.77	174.43%
MISCELLANEOUS EXPENSES					0.00	0.00	0.00	0.0%
OFFICE SUPPLIES					0.00	55.00	-55.00	0.0%
TN STATE ANNUAL					0.00	0.00	0.00	0.0%
Total ADMINISTRATION					69.77	95.00	-25.23	73.44%
COMMUNITY BUILDING								
SOCIAL ACTIVITIES					0.00	0.00	0.00	0.0%
SPECIAL FUNDRAISERS EXPENSES					0.00	0.00	0.00	0.0%
Supplies Potluck					0.00	0.00	0.00	0.0%
Total COMMUNITY BUILDING					0.00	0.00	0.00	0.0%
CONFERENCES/NETWORK GATHERINGS								
General Conference					0.00	0.00	0.00	0.0%
Total CONFERENCES/NETWORK GATHERINGS					0.00	0.00	0.00	0.0%
DENOMINATIONAL SUPPORT								
BOARD OF PENSIONS					0.00	0.00	0.00	0.0%
UFMCC TITHES					741.22	1,100.00	-358.78	67.38%
Total DENOMINATIONAL SUPPORT					741.22	1,100.00	-358.78	67.38%

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through December 2022

					TOTAL			
	Dec 22	Budget	\$ Over Budget	% of Budget	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>EDUCATION</b>								
Right Now Media	0.00	0.00	0.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
<b>Total EDUCATION</b>	0.00	0.00	0.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
<b>FACILITIES</b>								
ALARM SYSTEM	50.00	50.00	0.00	100.0%	600.00	600.00	0.00	100.0%
BUILDING MAINTENANCE from GF	233.21	75.00	158.21	310.95%	626.95	1,500.00	-873.05	41.8%
Cleaning	200.00	200.00	0.00	100.0%	2,600.00	2,600.00	0.00	100.0%
COPIER	35.69	19.00	16.69	187.84%	308.89	250.00	58.89	123.56%
INSURANCE	0.00	0.00	0.00	0.0%	5,512.00	5,000.00	512.00	110.24%
LAWN CARE	0.00	0.00	0.00	0.0%	2,340.00	2,000.00	340.00	117.0%
Pest Control	100.00	100.00	0.00	100.0%	400.00	400.00	0.00	100.0%
UTILITIES	806.45	700.00	106.45	115.21%	5,907.85	6,000.00	-92.15	98.46%
<b>Total FACILITIES</b>	1,425.35	1,144.00	281.35	124.59%	18,295.69	18,350.00	-54.31	99.7%
<b>OUTREACH</b>								
ACT blanket ministry	0.00	0.00	0.00	0.0%	215.10	0.00	215.10	100.0%
ADVERTISING	0.00	0.00	0.00	0.0%	505.00	1,000.00	-495.00	50.5%
ORGANIZATIONS	0.00	0.00	0.00	0.0%	1,927.26	500.00	1,427.26	385.45%
Welcome/Outreach Materials	0.00	100.00	-100.00	0.0%	76.46	500.00	-423.54	15.29%
<b>Total OUTREACH</b>	0.00	100.00	-100.00	0.0%	2,723.82	2,000.00	723.82	136.19%
<b>PASTOR</b>								
CELL PHONE	135.00	135.00	0.00	100.0%	1,620.00	1,620.00	0.00	100.0%
CONTINUING EDUCATION	0.00	0.00	0.00	0.0%	0.00	1,000.00	-1,000.00	0.0%
HOUSING	1,083.32	1,084.00	-0.68	99.94%	13,000.00	13,000.00	0.00	100.0%
License	0.00	175.00	-175.00	0.0%	0.00	175.00	-175.00	0.0%
SALARY	2,096.78	1,434.00	662.78	146.22%	19,194.12	17,205.00	1,989.12	111.56%
Travel	0.00	0.00	0.00	0.0%	130.99	0.00	130.99	100.0%
<b>Total PASTOR</b>	3,315.10	2,828.00	487.10	117.22%	33,945.11	33,000.00	945.11	102.86%
<b>PRIDE WEEK ACTIVITIES</b>	0.00	0.00	0.00	0.0%	0.00	250.00	-250.00	0.0%
<b>STAFF</b>								
Associate Pastor	750.00	837.00	-87.00	89.61%	1,500.00	10,000.00	-8,500.00	15.0%
Holiday Gifts	0.00	1,200.00	-1,200.00	0.0%	1,000.00	1,200.00	-200.00	83.33%
Intern	0.00	0.00	0.00	0.0%	500.00	0.00	500.00	100.0%
MINISTER OF MUSIC	0.00	750.00	-750.00	0.0%	0.00	9,000.00	-9,000.00	0.0%
PAYROLL TAXES	57.38	133.00	-75.62	43.14%	114.74	1,590.00	-1,475.26	7.22%
<b>Total STAFF</b>	807.38	2,920.00	-2,112.62	27.65%	3,114.74	21,790.00	-18,675.26	14.29%
<b>TECHNOLOGY</b>								

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through December 2022

					TOTAL			
	Dec 22	Budget	\$ Over Budget	% of Budget	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
COMPUTERS & Equipment	261.08	0.00	261.08	100.0%	261.08	1,000.00	-738.92	26.11%
Internet	256.80	250.00	6.80	102.72%	2,929.96	3,000.00	-70.04	97.67%
Web Hosting	25.00	0.00	25.00	100.0%	300.00	50.00	250.00	600.0%
Website Design & Maintenance	0.00	100.00	-100.00	0.0%	0.00	600.00	-600.00	0.0%
Zoom, Breeze, GoDaddy	67.00	85.00	-18.00	78.82%	774.17	995.00	-220.83	77.81%
Total TECHNOLOGY	609.88	435.00	174.88	140.2%	4,265.21	5,645.00	-1,379.79	75.56%
WORSHIP								
HONORARIUMS	0.00	350.00	-350.00	0.0%	700.00	800.00	-100.00	87.5%
MUSIC Purchased	0.00	0.00	0.00	0.0%	754.99	405.00	349.99	186.42%
WORSHIP SUPPLIES	0.00	100.00	-100.00	0.0%	802.23	1,000.00	-197.77	80.22%
Total WORSHIP	0.00	450.00	-450.00	0.0%	2,257.22	2,205.00	52.22	102.37%
Total Expense	6,968.70	9,072.00	-2,103.30	76.82%	78,836.11	99,180.00	-20,343.89	79.49%
Net Ordinary Income	755.43	-1,060.00	1,815.43	-71.27%	18,495.57	0.00	18,495.57	100.0%
Other Income/Expense								
Other Income								
BUILDING FUND Income	0.00	0.00	0.00	0.0%	5,000.00	0.00	5,000.00	100.0%
Deacons' Assistance Income	4,127.50	0.00	4,127.50	100.0%	5,267.50	0.00	5,267.50	100.0%
Homeless Ministry Income	12.50	0.00	12.50	100.0%	682.50	0.00	682.50	100.0%
Medical Support Income	200.00	0.00	200.00	100.0%	3,605.50	0.00	3,605.50	100.0%
Total Other Income	4,340.00	0.00	4,340.00	100.0%	14,555.50	0.00	14,555.50	100.0%
Other Expense								
Deacons' Assistance Expense	153.43	0.00	153.43	100.0%	9,636.73	0.00	9,636.73	100.0%
Homeless Ministry Expense	12.50	0.00	12.50	100.0%	682.50	0.00	682.50	100.0%
Maintenance Expense-Bldg Fund	43.00	0.00	43.00	100.0%	4,925.82	0.00	4,925.82	100.0%
Medical Support Expense	0.00	0.00	0.00	0.0%	2,010.40	0.00	2,010.40	100.0%
Total Other Expense	208.93	0.00	208.93	100.0%	17,255.45	0.00	17,255.45	100.0%
Net Other Income	4,131.07	0.00	4,131.07	100.0%	-2,699.95	0.00	-2,699.95	100.0%
Net Income	4,886.50	-1,060.00	5,946.50	-460.99%	15,795.62	0.00	15,795.62	100.0%

# MCCKnoxville April 2023 Treasurer's Report

As of April 30, 2023

## Notes for status as of 4/30/2023

### 1. Undesignated (General Fund) Disbursements & Receipts

- a. April General Fund receipts of \$6,857.91 were unfavorable to disbursements of \$10,433.83 by (\$3,575.92)
  - i. Increased expenses to support visiting pastors and musicians inflated the disbursements
- b. April General Fund receipts were unfavorable to budget of \$8,960 by (\$2,002.08)
- c. Year to date GF receipts of \$37,918.80 were favorable to disbursements of \$32,469.35 by \$5,448.85
- d. Year to date GF receipts were favorable to budget of \$35,840 by \$2,078.80
  - i. We have underspent Minister of Music and several other categories which has held our disbursements below receipts and budget
  - ii. At least \$6,700 in once annually (lump sum) giving has inflated receipts relative to budget; we would be approximately \$3,000 negative to budget now without these lump sum receipts.

### 2. Designated (Non-Budgeted) Disbursements & Receipts.

*Note that this category of funds should be self-sustaining. Disbursements should not exceed their funds balance on a year-to-date basis without prior Board discussion and approval.*

- a. April Designated funds receipts of \$200.00 were unfavorable to disbursements of \$1,656.96 by (\$1,456.96).
  - i. \$1,356.15 of disbursements was in Food City Gift Cards
- b. Year to date Designated funds receipts were unfavorable to disbursements by (\$4,322.74).
  - i. Approximately \$3,300 of the disbursements were in Food City Gift Cards rather than cash
  - ii. Building fund overspends for deck repair and staining were supported by transfers from the Discretionary Reserve Fund. This was pre-approved by the Board.
  - iii. All categories except the building fund had sufficient balances to support disbursements without transfers from the reserve funds. See chart below.

### 3. Total Disbursements & Receipts

- a. April total receipts of \$7,057.91 were unfavorable to disbursements of \$12,090.79.46 by (\$5,032.88)
- b. Year to date total receipts of \$45,778.56 were favorable to disbursements of \$44,652.45 by \$1,126.11

## 2023 Year-to-date Designated Giving Results

Balance On Hand as of 1/1/2023		2023 Receipts	2023 Spend	Balance On Hand as of 4/1/2023	
Beginning Designated	11,131.24	0.00	701.92	6,808.50	Ending Designated
Building Fund	74.18	*6,250.36	6324.54	0.00	Building Fund
Children's Ministry	1,815.45	0.00	0.00	1,815.45	Children's Ministry
Deacon's Fund	3,228.96	460.00	425.76	3,263.20	Deacon's Fund
Deacon's FC Gift Cards	3,880.47	0.00	3,318.40	561.87	Deacon's FC Gift Cards
Medical Support Fund	2,132.18	1,150.00	2,114.20	1,167.98	Medical Support Fund

*\*6,250.36 of Building Fund receipts were a transfer from Discretionary Reserve Fund  
There has been no new giving to the Building Fund this year*

## Total Current Balances

<b>Total Current Liquid Assets</b>	<b>79,767.80</b>
<b>Cash on hand</b>	<b>79,205.92</b>
General Fund	5,294.09
Reserve Fund	67,665.20
5 Months Reserve	44,800.00
Discretionary Reserve	22,865.20
Designated Cash on hand	6,380.89
<b>Non-monetary Liquid Assets</b>	<b>561.87</b>
Deacon's Fund Gift Cards	561.87



## Balance Sheet

As of April 30, 2023

	Apr 30, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CBBC OPERATING ACCOUNT	
CHILDREN'S MINISTRY FUND	1,815.45
DEACON'S FUND	
Deacons Benevolence	3,263.20
Medical Expense Support Fund	1,167.98
Total DEACON'S FUND	4,431.18
GENERAL FUND	5,294.09
RESERVE FUND	67,665.20
Total CBBC OPERATING ACCOUNT	79,205.92
CBBC Square and Paypal	0.01
Total Checking/Savings	79,205.93
Other Current Assets	
Deacons' Food City Cards	561.87
Total Other Current Assets	561.87
Total Current Assets	79,767.80
Fixed Assets	
BUILDING	233,211.45
Total Fixed Assets	233,211.45
<b>TOTAL ASSETS</b>	<b>312,979.25</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Direct Deposit Liabilities	134.76
Total Other Current Liabilities	134.76
Total Current Liabilities	134.76
Total Liabilities	134.76
Equity	
FUND BALANCE	311,718.38
Net Income	1,126.11
Total Equity	312,844.49
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>312,979.25</b>

**Profit & Loss**

April 2023

	<u>Apr 23</u>
Ordinary Income/Expense	
Income	
INCOME	
Outreach	175.00
TITHES AND OFFERINGS	<u>6,679.45</u>
Total INCOME	6,854.45
OTHER INCOME	
INTEREST INCOME - CBBC CKING	<u>3.46</u>
Total OTHER INCOME	<u>3.46</u>
Total Income	<u>6,857.91</u>
Gross Profit	6,857.91
Expense	
ADMINISTRATION	
Easy Tithe Fee	72.34
OFFICE SUPPLIES	<u>63.00</u>
Total ADMINISTRATION	135.34
COMMUNITY BUILDING	
SOCIAL ACTIVITIES	<u>23.38</u>
Total COMMUNITY BUILDING	23.38
DENOMINATIONAL SUPPORT	
BOARD OF PENSIONS	231.00
UFMCC TITHES	<u>1,469.91</u>
Total DENOMINATIONAL SUPPORT	1,700.91
FACILITIES	
ALARM SYSTEM	50.00
BUILDING MAINTENANCE from GF	983.57
Cleaning	300.00
COPIER	25.73
LAWN CARE	260.00
UTILITIES	<u>368.00</u>
Total FACILITIES	1,987.30
OUTREACH	
ORGANIZATIONS	<u>175.00</u>
Total OUTREACH	175.00
PASTOR	
CELL PHONE	133.32
HOUSING	1,500.00
SALARY	<u>1,900.00</u>
Total PASTOR	3,533.32

**Profit & Loss**

April 2023

	<u>Apr 23</u>
<b>STAFF</b>	
Associate Pastor	750.00
MINISTER OF MUSIC	550.00
PAYROLL TAXES	<u>57.35</u>
Total STAFF	1,357.35
<b>TECHNOLOGY</b>	
Internet	272.23
Web Hosting	25.00
Zoom, Breeze, GoDaddy	<u>67.00</u>
Total TECHNOLOGY	364.23
<b>WORSHIP</b>	
HONORARIUMS	788.00
Music Licenses	238.00
WORSHIP SUPPLIES	<u>131.00</u>
Total WORSHIP	1,157.00
Total Expense	<u>10,433.83</u>
Net Ordinary Income	-3,575.92
<b>Other Income/Expense</b>	
Other Income	
Deacons' Assistance Income	100.00
Medical Support Income	<u>100.00</u>
Total Other Income	200.00
Other Expense	
Deacons' Assistance Expense	1,356.15
Maintenance Expense-Bldg Fund	<u>300.81</u>
Total Other Expense	1,656.96
Net Other Income	<u>-1,456.96</u>
Net Income	<u><u>-5,032.88</u></u>

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
<b>Income/Expense</b>								
<b>Income</b>								
<b>FUND RAISERS</b>								
<b>SPECIAL FUNDRAISERS</b>	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Total FUND RAISERS</b>	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>INCOME</b>								
<b>Outreach</b>	175.00	0.00	175.00	100.0%	175.00	0.00	175.00	100.0%
<b>TITHES AND OFFERINGS</b>	6,679.45	8,950.00	-2,270.55	74.63%	37,609.68	35,800.00	1,809.68	105.06%
<b>Total INCOME</b>	6,854.45	8,950.00	-2,095.55	76.59%	37,784.68	35,800.00	1,984.68	105.54%
<b>OTHER INCOME</b>								
<b>INTEREST INCOME - CBBC CKING</b>	3.46	3.00	0.46	115.33%	13.52	13.00	0.52	104.0%
<b>MISCELLANEOUS</b>	0.00	0.00	0.00	0.0%	120.00	200.00	-80.00	60.0%
<b>Total OTHER INCOME</b>	3.46	3.00	0.46	115.33%	133.52	213.00	-79.48	62.69%
<b>Total Income</b>	6,857.91	8,953.00	-2,095.09	76.6%	37,918.20	36,013.00	1,905.20	105.29%
<b>Gross Profit</b>	6,857.91	8,953.00	-2,095.09	76.6%	37,918.20	36,013.00	1,905.20	105.29%
<b>Expense</b>								
<b>ADMINISTRATION</b>								
<b>Easy Tithe Fee</b>	72.34	0.00	72.34	100.0%	338.47	100.00	238.47	338.47%
<b>MISCELLANEOUS EXPENSES</b>	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>OFFICE SUPPLIES</b>	63.00	0.00	63.00	100.0%	123.00	100.00	23.00	123.0%
<b>TN STATE ANNUAL</b>	0.00	0.00	0.00	0.0%	20.00	20.00	0.00	100.0%
<b>Total ADMINISTRATION</b>	135.34	0.00	135.34	100.0%	481.47	220.00	261.47	218.85%
<b>COMMUNITY BUILDING</b>								
<b>FUND-RAISING EXPENSE</b>	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>SOCIAL ACTIVITIES</b>	23.38	0.00	23.38	100.0%	137.34	100.00	37.34	137.34%
<b>Total COMMUNITY BUILDING</b>	23.38	0.00	23.38	100.0%	137.34	100.00	37.34	137.34%
<b>CONFERENCES/NETWORK GATHERINGS</b>								
<b>General Conference</b>	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Network Gatherings</b>	0.00	0.00	0.00	0.0%	0.00	250.00	-250.00	0.0%
<b>Total CONFERENCES/NETWORK GATHERINGS</b>	0.00	0.00	0.00	0.0%	0.00	250.00	-250.00	0.0%
<b>DENOMINATIONAL SUPPORT</b>								
<b>BOARD OF PENSIONS</b>	231.00	300.00	-69.00	77.0%	460.25	600.00	-139.75	76.71%
<b>UFMCC TITHES</b>	1,469.91	890.00	579.91	165.16%	3,978.44	3,630.00	348.44	109.6%
<b>Total DENOMINATIONAL SUPPORT</b>	1,700.91	1,190.00	510.91	142.93%	4,438.69	4,230.00	208.69	104.93%
<b>FACILITIES</b>								
<b>ALARM SYSTEM</b>	50.00	50.00	0.00	100.0%	375.00	200.00	175.00	187.5%
<b>BUILDING MAINTENANCE from GF</b>	983.57	100.00	883.57	983.57%	1,195.39	500.00	695.39	239.08%
<b>Cleaning</b>	300.00	200.00	100.00	150.0%	900.00	900.00	0.00	100.0%

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
COPIER	25.73	25.00	0.73	102.92%	112.56	100.00	12.56	112.56%
INSURANCE	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
LAWN CARE	260.00	400.00	-140.00	65.0%	390.00	600.00	-210.00	65.0%
Pest Control	0.00	0.00	0.00	0.0%	100.00	100.00	0.00	100.0%
UTILITIES	368.00	400.00	-32.00	92.0%	2,283.25	2,400.00	-116.75	95.14%
<b>Total FACILITIES</b>	<b>1,987.30</b>	<b>1,175.00</b>	<b>812.30</b>	<b>169.13%</b>	<b>5,356.20</b>	<b>4,800.00</b>	<b>556.20</b>	<b>111.59%</b>
<b>OUTREACH</b>								
ACT blanket ministry	0.00	250.00	-250.00	0.0%	0.00	250.00	-250.00	0.0%
ADVERTISING	0.00	300.00	-300.00	0.0%	0.00	300.00	-300.00	0.0%
ORGANIZATIONS	175.00	0.00	175.00	100.0%	175.00	0.00	175.00	100.0%
Welcome/Outreach Materials	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Total OUTREACH</b>	<b>175.00</b>	<b>550.00</b>	<b>-375.00</b>	<b>31.82%</b>	<b>175.00</b>	<b>550.00</b>	<b>-375.00</b>	<b>31.82%</b>
<b>PASTOR</b>								
CELL PHONE	133.32	135.00	-1.68	98.76%	533.44	540.00	-6.56	98.79%
CONTINUING EDUCATION	0.00	0.00	0.00	0.0%	0.00	500.00	-500.00	0.0%
HOUSING	1,500.00	1,500.00	0.00	100.0%	6,000.00	6,000.00	0.00	100.0%
SALARY	1,900.00	1,900.00	0.00	100.0%	7,600.00	7,600.00	0.00	100.0%
Travel	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Total PASTOR</b>	<b>3,533.32</b>	<b>3,535.00</b>	<b>-1.68</b>	<b>99.95%</b>	<b>14,133.44</b>	<b>14,640.00</b>	<b>-506.56</b>	<b>96.54%</b>
<b>PRIDE WEEK ACTIVITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
<b>STAFF</b>								
Associate Pastor	750.00	833.00	-83.00	90.04%	3,000.00	3,333.00	-333.00	90.01%
Holiday Gifts	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
MINISTER OF MUSIC	550.00	750.00	-200.00	73.33%	1,100.00	3,000.00	-1,900.00	36.67%
PAYROLL TAXES	57.35	130.00	-72.65	44.12%	229.47	520.00	-290.53	44.13%
<b>Total STAFF</b>	<b>1,357.35</b>	<b>1,713.00</b>	<b>-355.65</b>	<b>79.24%</b>	<b>4,329.47</b>	<b>6,853.00</b>	<b>-2,523.53</b>	<b>63.18%</b>
<b>TECHNOLOGY</b>								
COMPUTERS & Equipment	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Internet	272.23	250.00	22.23	108.89%	1,063.53	1,000.00	63.53	106.35%
Web Hosting	25.00	25.00	0.00	100.0%	100.00	100.00	0.00	100.0%
Website Design & Maintenance	0.00	0.00	0.00	0.0%	0.00	200.00	-200.00	0.0%
Zoom, Breeze, GoDaddy	67.00	100.00	-33.00	67.0%	268.00	450.00	-182.00	59.56%
<b>Total TECHNOLOGY</b>	<b>364.23</b>	<b>375.00</b>	<b>-10.77</b>	<b>97.13%</b>	<b>1,431.53</b>	<b>1,750.00</b>	<b>-318.47</b>	<b>81.8%</b>
<b>WORSHIP</b>								
HONORARIUMS	788.00	0.00	788.00	100.0%	1,188.00	300.00	888.00	396.0%
Music Licenses	238.00	0.00	238.00	100.0%	238.00	0.00	238.00	100.0%
MUSIC Purchased	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>WORSHIP SUPPLIES</b>	<b>131.00</b>	<b>100.00</b>	<b>31.00</b>	<b>131.0%</b>	<b>560.21</b>	<b>400.00</b>	<b>160.21</b>	<b>140.05%</b>

Metropolitan Community Church of Knoxville  
**Profit & Loss Budget vs. Actual**  
January through April 2023

	Apr 23	Budget	\$ Over Budget	% of Budget	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Total WORSHIP	1,157.00	100.00	1,057.00	1,157.0%	1,986.21	700.00	1,286.21	283.74%
Total Expense	10,433.83	8,638.00	1,795.83	120.79%	32,469.35	34,493.00	-2,023.65	94.13%
Net Ordinary Income	-3,575.92	315.00	-3,890.92	-1,135.21%	5,448.85	1,520.00	3,928.85	358.48%
Other Income/Expense								
Other Income								
BUILDING FUND Income	0.00	0.00	0.00	0.0%	1,000.00	0.00	1,000.00	100.0%
Deacons' Assistance Income	100.00	0.00	100.00	100.0%	460.00	0.00	460.00	100.0%
Homeless Ministry Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Medical Support Income	100.00	0.00	100.00	100.0%	1,150.00	0.00	1,150.00	100.0%
Use of Reserve Fund	0.00				5,250.36			
Total Other Income	200.00	0.00	200.00	100.0%	7,860.36	0.00	7,860.36	100.0%
Other Expense								
Deacons' Assistance Expense	1,356.15	0.00	1,356.15	100.0%	3,744.36	0.00	3,744.36	100.0%
Homeless Ministry Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Maintenance Expense-Bldg Fund	300.81	0.00	300.81	100.0%	6,324.54	0.00	6,324.54	100.0%
Medical Support Expense	0.00	0.00	0.00	0.0%	2,114.20	0.00	2,114.20	100.0%
Total Other Expense	1,656.96	0.00	1,656.96	100.0%	12,183.10	0.00	12,183.10	100.0%
Net Other Income	-1,456.96	0.00	-1,456.96	100.0%	-4,322.74	0.00	-4,322.74	100.0%
Net Income	-5,032.88	315.00	-5,347.88	-1,597.74%	1,126.11	1,520.00	-393.89	74.09%

## **MCC Knoxville - Spring 2023 Congregational Meeting**

### **Proposed Bylaw Change Summary**

*The following changes to our current bylaws adopted by the Congregation on Sept 29, 2019 are proposed...*

#### Article IX – Lay Delegate

The church shall elect one (1) lay person for every one hundred (100) members in good standing, or part thereof, to serve as Lay Delegate. The Lay Delegate(s) shall be a Member in good standing of MCCCK.

##### A. Election –

**REMOVE:** ~~The Lay Delegate(s) shall be elected at the next regular Congregational Meeting following each General Conference.~~

**REPLACE:** A. Election - The Lay Delegate(s) shall be elected at the regular Spring Congregational Meeting during the year prior to the regularly scheduled General Conference.

A plurality of the votes cast shall be required to elect.

B. Term of Office – The term of office of Lay Delegate shall be three (3) years.

C. Duties – ...

### **THE FOLLOWING OBSOLETE ARTICLE IS ALSO REMOVED:**

#### Article XII - Transition Clause

~~The change of Lay Delegates not serving on the Board shall not be implemented until the fall of 2019 when the current Lay Delegates have completed their term of service. This means the Board size may vary from seven until the fall of 2019. This article will terminate as of December 31, 2019 and can be removed from the Bylaws after that date.~~

The church shall elect one (1) lay person for every one hundred (100) members in good standing, or part thereof, to serve as Lay Delegate. The Lay Delegate(s) shall be a Member in good standing of MCKK.

- A. Election – The Lay Delegate(s) shall be elected at the regular Spring Congregational Meeting during the year prior to the regularly scheduled General Conference. A plurality of the votes cast shall be required to elect.
- B. Term of Office – The term of office of Lay Delegate shall be three (3) years.
- C. Duties – The duties of the Lay Delegate shall be to represent the congregation at General Conferences, to communicate with the congregation regarding UFMCC concerns, policies, and activities in the world, and seek to ensure that local Bylaws and policies are in line with Network and Fellowship actions.
- D. Funding – To the best of its ability, the congregation shall fund the Lay Delegate's expenses for transportation, registration, and per diem at General Conferences.
- E. Vacancies – In the event of a vacancy of a Lay Delegate position, the Board may appoint a qualified Member to fill the vacancy until the next Congregational Meeting, when an election shall be held to fill the unexpired term.
- F. Discipline – The church cannot condone disloyalty, unbecoming conduct, or dereliction of duty on the part of any Lay Delegate. Therefore, the Board may remove by a majority vote of the full Board any Lay Delegate guilty of the above. A petition submitted to the Clerk and signed by twenty percent (20%) of the Members in good standing of the congregation may also initiate such a procedure.
  - 1. Right of Appeal – A disciplined Lay Delegate may appeal the action to the congregation at its next regular Congregational Meeting or at a Special Congregational Meeting which may be called for this purpose. The decision of the Congregational Meeting is final. Until the Congregational Meeting to consider the appeal, the position held by the disciplined Lay Delegate shall be considered vacant.

## **Article X – Church Finances**



**BOARD OF DIRECTORS REPORT**  
**Congregational Meeting**  
**May 21, 2023**

***The Board of Directors works on behalf of the congregation as steward and administrator of the church's funds. The Board also supports both short and long term church plans and activities. Since the last Congregational Meeting on November 13, 2022, the Board has:***

- \* Met six times virtually via Zoom. Other business was handled by email.
- \* Monitored income and expenses to ensure that the mission of the church continues. We are thankful for the generosity of our members and friends that has allowed us to continue to pay all our bills on time.
- \* Ensured that the primary functions of the office remain covered with volunteers. As always, we thank Robert and Ginny for the hours they spend in the office each week. We also thank C.B., who remotely keeps up with office voicemail messages during the week.
- \* While the Board did have some discussions and decisions to make regarding aspects of Pastor Colleen's absence and recovery due to her surgery, you should know that by far the most work in preparation for this was done by her. It is hard to guess how many phone calls, emails and text messages were required to prepare for worship services following her surgery, but they certainly numbered in the hundreds. The Board especially wants to acknowledge and thank her for arranging weeks of meaningful and uplifting worship experiences. We thank all who contributed to these services. As you know, we were blessed by two return visits from Loneka Battiste, and by two on-site worship services personally conducted by our gifted Digital Pastor, Caedmon Grace. And throughout it all, Pastor Colleen has had the support of her wife Shelly—who at the same time often contributed her musical talents during worship services.
- \* The Board approved policies for compensating visiting pastors and musicians, including for their travel.
- \* The Board drafted an amendment to our local bylaws to adjust the election cycle of our Lay Delegate. This proposal will be presented at today's meeting.
- \* Under Steve's guidance the AV booth continues to receive equipment upgrades; he has made a number of technical adjustments and improvements for the worship service hybrid delivery. Volunteers have been especially helpful, including Sandy, Sam S., and Shelly. We thank Vicki for donating a laptop for use in the booth. All this work, and the major renovations to the AV booth that occurred before the last Board report, continue to be a significant blessing for the church. We are able to deliver excellent hybrid services as a result of all of them.
- \* There were minor improvements to the sanctuary building. Plans are being developed to resolve drainage issues adjacent to the parking lot and re-leveling of the annex and storage shed. The annex deck received significant repairs. Plans are being developed for flooring replacement in the annex and repairs to the ceiling as well, and there has been the usual recurring maintenance on all facilities. The water line between the street and sanctuary developed a leak and that was repaired. In all of these things, Ruby either supervised almost all of the work, arranged to have it supervised, or did the improvements and repairs herself. She also took bids, and made many calls to secure the best workers for all the various projects.

\* Policies are in preparation for use of church facilities by groups and individuals, as well as for training and guidance for church members who contribute their services to secure the safety of the congregation in the event of bodily threatening actions of others.

\* We also thank the Social Committee, and especially Sam G, for hosting our monthly Friday Night Game nights which continue to be a fun event for those who attend.

## Lay Delegate Report

May 21, 2023

Dear MCC-Knoxville Congregation,

I have been serving as your lay delegate since being elected in October 2020. Since my last report at the November 13, 2022, congregational meeting, I have continued to receive and review the email/newsletter called CONNECT, which shares the general workings of our global church including the council of elders, virtual and ongoing events, the governing board and many resources. Anyone can sign up to receive this newsletter online at [ufmcc.org](http://ufmcc.org). My plan as your lay delegate this year is to post some information once a month in the WORD so you can follow some of the important work being done and opportunities available at the global level.

Again, highlights of the July 2022 General Conference were: it was virtual and was streamed at our church for all to see, there were great keynote speakers and the business meeting was held. This included the election of new clergy and lay members to our governing board and the presentation of UFMCC's extremely solvent financial report! As a reminder, the governing board consists of our moderator Reverend Cecilia Eggleston, Reverend Beulah Durrheim, Reverend Joseph San Jose, Reverend Marie Alford-Harkey, Reverend Alberto Najera, Chad Hobbs, Leo Rossetti, Mark Godette and James Chavis. In April 2023, the council of Elders annual report was released. The following are a few of the many duties performed in the past year; prayer and pastoral messages, providing spiritual presence and support to clergy and congregations, planning and supporting General Conference, drafting timely statements to inform and elevate important matters, reviewing and responding to denominational policies and proposals in collaboration with the governing board or other global teams, helped to strengthen denominational programs and engaged with local initiatives to strengthen protections for LGBTQ peoples. Your council of Elders consists of Cecilia Eggleston, Alejandro Escoto, Velma Garcia, Goudy, Karl Hand, Miller Hoffman, and Carolyn Mobley-Bowie. In 2023, I will attend two MCC-Knoxville board meetings per the lay delegate requirements.

Yours in Christ,

Carrie Roller

## DEACONS' REPORT, CONGREGATIONAL MEETING MAY 21, 2023

### DEACONS' FUND

Thanks to the generous contributions of our church family, we have 3,263.20 in the Deacons' Fund.

### WORSHIP AND OTHER SUPPORT

The Deacons have continued to participate in worship leadership including the celebration of communion. Lois and Carrie head up the altar guild by decorating the altar for the church seasons. Carrie assigns the monthly worship participants. Robert and Ginny check and respond to church phone messages and emails on Monday and Wednesday mornings. C.B. and Shelly check phone messages at other times. Kathy publishes the weekly newsletter and keeps up with attendance and C.B. heads up the food pantry.

### MEMBERSHIP & FRIENDS OUTREACH

As part of the regular duty of Deacons, we seek to be in contact with those of you that have been ill or in need. We also seek to reach out to any that seem to be absent more than usual.

### WORSHIP ATTENDANCE

Kathy Hyland tracks the weekly worship attendance on Zoom, Facebook live, and in-person. This assists us in identifying people who may appreciate a call from us such as newcomers or members and friends who are unexpectedly absent.

### FOOD PANTRY

There has been a great demand for food from our pantry this year. We will have given out more baskets by the end of May this year than we gave out the entire year of 2022. CAC gave us two distributions of FEMA food, once in November 2022 and again in January of this year. All of that food was depleted by March of this year. Once the FEMA food is depleted we are allowed to supply the baskets with whatever food is available. We took advantage of that by reducing the amount of food put in the baskets.

The Food City pre-paid card will be completely spent by the end of May.

If the current demand for food continues, we will be unable to assist folks requesting food by mid-June until other resources are obtained. Our current sources for supporting the pantry are with the FEMA food, Food City financial support and donations from the congregation. Even though those contributions are very generous and greatly appreciated they are not sufficient to sustain the increase in demand for food going forward. We are actively exploring other ways to support the pantry.

Many thanks to everyone that has donated food and helped in any way. A special thanks to my partner Cathy Hunley who does most of the shopping and deliveries.

Please contact C.B. Morrison or Cathy Hunley if you can help in any way with the food pantry. Thanks for your continued support of this important ministry of our church.

#### A PLACE AT THE TABLE (APATT)

The Deacons promote the collection of food for APATT and encourage people to participate in this meaningful ministry.

#### MEDICAL EXPENSE SUPPORT FUND

We have been able to assist two families with their medical expenses since the last congregational meeting.